

# Know Before You Go

## Welcome to ISPPD-13!

ISPPD-13 is planned primarily as an in-person meeting to be held in Cape Town, South Africa from 17-20 March 2024, with the possibility to access a large portion of the programme online for participants that may not be able to attend in person. For more details on what is available to virtual attendees, please visit the [Scientific Programme page](#). **Cape Town International Convention Centre (CTICC 1)**

- **Address:** Convention Square, 1 Lower Long Street, Cape Town, 8001, South Africa
- **Tel:** +27 (0)21 410 5000
- **Website:** <https://www.cticc.co.za/>

	Registration	Exhibition	Speakers' Ready Room
<i>Sunday, 17 March</i>	08:00 – 18:30	17:30 – 19:30	08:00 – 18:30
<i>Monday, 18 March</i>	07:00 – 18:00	10:30 – 18:30	07:00 – 17:00
<i>Tuesday, 19 March</i>	08:30 – 18:30	10:30 – 16:30	08:30 – 18:30
<i>Wednesday, 20 March</i>	07:30 – 18:30	10:00 – 17:00	07:30 – 18:00

The official language of the ISPPD-13 Meeting is English. March is the perfect month to visit Cape Town and enjoy the city's vibrant culture. It is considered the last summer month with long, warm days and mild weather. The average temperature is 20-25°C (70-77°F). In the evenings it may be chilly, so prepare a cardigan or a light jacket to take with you. Participants are advised to wear business casual for all meeting functions and programmes. The **South African rand (ZAR)**

is the currency of South Africa.

You can compare your local currency to the ZAR [HERE](#). Free WiFi is available to all meeting participants throughout the venue.

Network: **ISPPD-13** | Password: **isppd-13**

Enhance your experience by using the official ISPPD-13 mobile app. Features of the app:

- View sessions, speakers, exhibitors and supporters
- Create your own schedule by bookmarking the sessions you wish to attend
- Read abstracts and view E-Posters
- Give feedback and interact with other participants
- Receive real-time updates and find all important details about ISPPD-13 with the tap of a finger

Download the ISPPD-13 official application by [clicking here](#) or by scanning the QR code below. You can also search for “ISPPD-13” on the App Store or Google Play.

***\*Please note:** The ISPPD-13 mobile application is accessible only to registered attendees. Login credentials will be sent to all delegates by 12 March 2024. Find the ISPPD-13 programme at a glance, venue and exhibition map and more helpful details via the ISPPD-13 Mini Programme Book. Please note that for the latest programme updates, you are kindly requested to view the [interactive programme](#) or mobile application.*

#### **[Mini Programme Book](#) FACULTY REGISTRATION DESK**

The following attendees are kindly requested to visit the Faculty Registration Desk to collect their badges: ISPPD Board and GA members, ISPPD-13 Committee members, plenary speakers and chairs, meet-the-expert and workshop organisers. All other delegates including abstract presenters are kindly requested to follow the prepaid registration procedures below. Thank you for your cooperation!

#### **PREPAID REGISTRATION**

- A confirmation letter with a barcode will be sent to all non-faculty participants about a week before the start of the meeting.
- You can scan the barcode directly from your phone or print and scan it to collect your badge from the prepaid registration stations located in the Registration Area at CTICC.
- If you cannot locate your confirmation letter and barcode, do not worry, you will still be able to use the self-service machines by typing your full name into the machine. Hostesses will be in the Registration Area to assist you.

## **BADGES**

Upon registration, you will receive your name badge. You are kindly requested to wear your badge during all ISPPD-13 sessions and events.

## **INSTRUCTIONS FOR SPEAKERS & MODERATORS**

- [For session moderators](#)
- [For invited speakers and oral abstract presenters](#)
- [For poster presenters](#)

All registered participants have access to the ISPPD-13 Virtual Platform from 17 March 2024, at 07:30 South African Standard Time (SAST) (GMT+02:00) until 20 June 2024 to view live-streamed sessions and on-demand session recordings and E-Posters.

For details on which sessions will be available via the ISPPD-13 Virtual Platform, please check the [Scientific Programme page](#).

A link to the Virtual Platform will be posted on the ISPPD-13 website and about a week before the meeting, all registered attendees will receive their login credentials via email. In this regard, please check your spam box as well and if you cannot find the letter, please [contact us](#). [Interactive](#)

[Programme](#)

[ISPPD-13 Abstracts](#)

[Meet the Faculty](#)

[Presentation and Moderation Guidelines](#)

[CME-CPD Accreditation](#) Join the ISPPD-13 networking events, meet with colleagues, make connections and enjoy your stay in Cape Town. For more details on schedules and tickets, please view our [Networking Events](#) page or approach us at the Registration Desk onsite. While Cape Town offers an incredible array of experiences, we find it crucial to provide you with some practical advice to ensure a pleasant and worry-free visit. Please visit our designated [Travel & Safety page](#) for an up-to-date information about Cape Town and South Africa. For transfers from the airport to your accommodation in the city, please [see here](#). Participants are requested to check with the Consulate/Embassy of South Africa or the diplomatic mission in their home country or with their travel agency for visa requirements. It is the responsibility of the participant to obtain a visa if required.

## **Visa Invitation Letter**

An official personalized letter of invitation can be provided to registered participants as part of the registration procedure. This invitation is prepared solely for the purpose of visa applications and does not constitute a commitment on the part of the organizers to provide any financial support or confirmation of inclusion in the scientific programme.

Invitation letters can be provided electronically (PDF) if required after the registration process is completed. Already registered participants can find the link for this visa letter portal in their registration confirmation email. For further information please [contact us](#). Support from pharmaceutical partners helps make this event possible. As such, it is important that we comply with the various codes and directives relating to the manufacturing, distribution, and marketing of pharmaceutical products. The European Union directive

(2001/83/EC, article 86) provides guidelines relating to medicinal products for human use. Within these guidelines is the restriction that access to pharmaceutical product marketing activities must be limited to only those participants licensed/authorised to prescribe or supply medicinal products. All participants, with the exception of the exhibitors, are asked the following question during registration: Are you licensed/authorised to prescribe or supply prescription only. All event activities (including educational sessions, meal functions, exhibit hall, etc.) are exclusively reserved for registered attendees. Non-registered guests (including children, family members, colleagues, etc.) are not allowed in any of the event areas. Badges provided at registration are required for entrance into all functions and will be strictly enforced. Please do not leave bags or suitcases unattended at any time, whether inside or outside the session halls. Hotels strongly recommend that you use their safety deposit boxes for your valuables.

The Meeting Secretariat and Organisers cannot accept liability for personal accidents or loss of or damage to private property of participants. Participants are advised to take out their own personal travel and health insurance for their trip.

## **MEETING ORGANISERS**



### **Kenes Group**

7, rue François-Versonnex,  
C.P. 6053, 1211 Geneva 6  
Switzerland

## **AGENT FOR ITALIAN SPONSORS AND PARTICIPANTS**

As Organizers of the 13th Meeting of the International Society of Pneumonia and Pneumococcal Diseases (ISPPD-13) taking place in Toronto, Canada from 19 to 23 June 2022, we entrust TWT srl, to collect the applications from pharmaceutical companies

(participating as sponsors or exhibitors) for the Italian Ministry of Health agency (Agenzia Italiana del Farmaco AIFA) procedure, in compliance with the instructions given by the Legislative Order 219 of the 24<sup>th</sup> april 2006 – art. 124.

Tel: +39 06 597 84 01

Website: <http://www.agenziafarmaco.com/en>

PLEASE NOTE: Kenes Group is not involved in the registration procedure. It is the pharmaceutical companies' sole responsibility to adhere to the above regulations directly via a local agent.

**Please contact TWT srl no later than 80 days before the beginning of the congress.**



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Fax: +39 06 9933 1533 If you have any questions, please be sure to check out our [Frequently Asked Questions](#) or send us an email via the [Contact Us](#) form.